

MEETINGS & EVENTS

CAPACITIES

Day Delegate Rates include:

- Room hire
- Three coffee and tea breaks
- Lunch (buffet or restaurant)
- Bottled mineral water and mints or sweets
- Equipment – LCD and screen, and one flipchart. Equipment may vary at each hotel
- Delegate stationery
- Complimentary wifi for the organiser
- Dedicated hotel contact on the day of the event



Residential Rates include:

- Day delegate rate inclusions
- Dinner
- Complimentary bedroom upgrade for organiser/facilitator
- Full English breakfast
- Complimentary wifi for the organiser
- Complimentary use of leisure facilities (available at certain hotels)



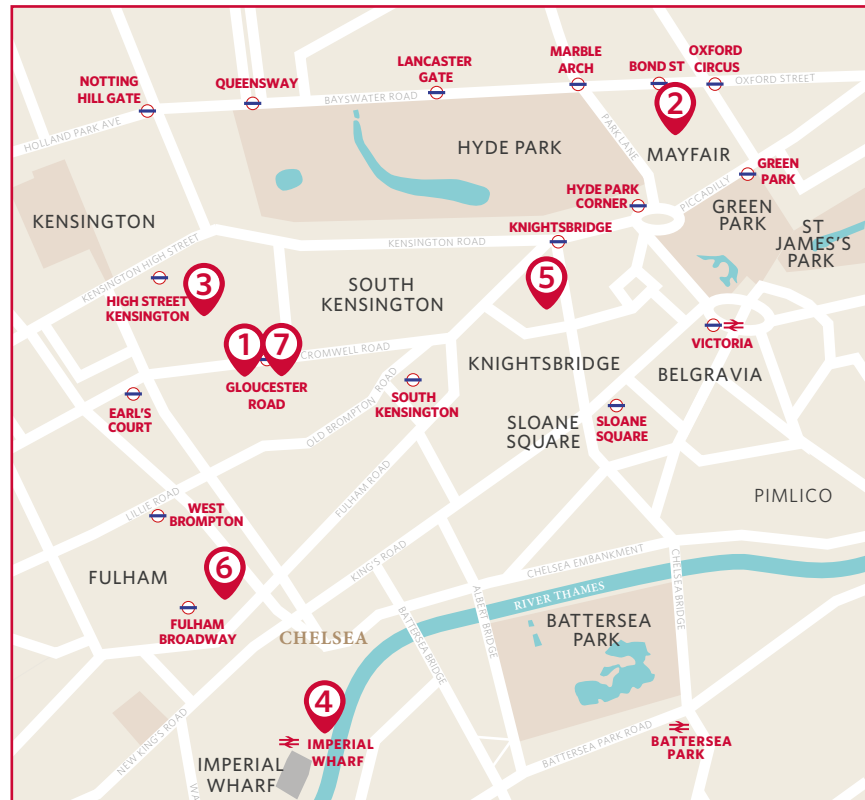
To make an enquiry, email meetings.eu@millenniumhotels.com or call 0845 30 20002

Region	M&E Rooms Total	Parking Y/N	Max Area (m ²)	Maximum Capacities						Contact Details		
				Theatre	Cabaret	Boardroom	Classroom	Banquet	Reception	Tel	Email	
LONDON												
Millennium Gloucester Hotel and Conference Centre London Kensington	12	Y	420	500	288	100	300	400	600	020 7331 6257	mcc.events@millenniumhotels.com	
Millennium Hotel London Mayfair	10	Y	484	500	280	40	250	460	700	020 7596 3122	events.mayfair@millenniumhotels.com	
Copthorne Tara Hotel London Kensington	7	Y	410	320	120	92	190	330	400	020 7872 2912	events.tara@millenniumhotels.com	
The Chelsea Harbour Hotel (London)	11	Y	564	500	300	120	250	500	800	020 7300 8477	events.chelseaharbour@millenniumhotels.co.uk	
Millennium Hotel London Knightsbridge	4	Y	131	130	70	45	85	100	160	020 7201 6348	events.knightsbridge@millenniumhotels.com	
Millennium & Copthorne Hotels at Chelsea Football Club	7	Y	202	55	32	26	24	150	200	020 7565 1414	events.chelsea@millenniumhotels.com	
SOUTH ENGLAND												
Copthorne Hotel Effingham Gatwick	14	Y	1116	800	450	30	350	700	1000	01342 711 743	events.effingham@millenniumhotels.com	
Copthorne Hotel London Gatwick	13	Y	185	120	48	50	60	120	120	01342 348 800	events.gatwick@millenniumhotels.com	
Copthorne Hotel Plymouth	5	Y	156	140	80	40	85	120	200	01752 224 161	events.plymouth@millenniumhotels.com	
Millennium Madejski Hotel Reading	3	Y	48	66	36	24	36	n/a	n/a	0118 925 3813	reservations.reading@millenniumhotels.com	
Copthorne Hotel Slough-Windsor	10	Y	306	300	180	50	170	280	300	01753 516 222	events.slough@millenniumhotels.com	
WALES												
Copthorne Hotel Cardiff-Caerdydd	8	Y	225	300	110	80	120	180	260	029 2059 9100	events.cardiff@millenniumhotels.com	
NORTH ENGLAND												
Copthorne Hotel Birmingham	7	Y	170	225	130	30	120	180	250	0121 200 2727	events.birmingham@millenniumhotels.com	
Hard Days Night Hotel (Liverpool)	3	N	82	140	58	45	58	130	150	0151 236 1964	events@harddaysnighthotel.com	
Copthorne Hotel Manchester	4	Y	144	160	90	70	80	120	150	0161 873 7321	events.manchester@millenniumhotels.com	
Copthorne Hotel Merry Hill-Dudley	9	Y	418	570	240	12	240	400	550	01384 482 882	events.merryhill@millenniumhotels.com	
Copthorne Hotel Newcastle	9	Y	200	200	90	60	90	140	250	0191 222 0333	events.newcastle@millenniumhotels.com	
Copthorne Hotel Sheffield	4	Y	434	250	170	24	150	250	250	0114 252 5480	events.sheffield@millenniumhotels.co.uk	
SCOTLAND												
Copthorne Hotel Aberdeen	3	Y	343	200	120	70	100	200	240	01224 630 404	events.aberdeen@millenniumhotels.com	
Millennium Hotel Glasgow	6	N	50	40	24	32	24	32	40	0141 332 6711	events.glasgow@millenniumhotels.com	
FRANCE												
Millennium Hotel Paris Charles de Gaulle	6	Y	266	230	150	10	150	160	220	+33 (0)134 293 308	sales.cdg@millenniumhotels.fr	
Millennium Hotel Paris Opéra	7	N	120	110	66	54	90	110	100	+33 (0) 149 491 620	opera@millenniumhotels.fr	
ITALY												
Grand Hotel Palace (Rome)	3	N	114	100	48	40	60	70	110	00 390647871801	events.rome@millenniumhotels.com	

Meetings and Events Service Delivery Promise

1. All enquiries will be responded to within 2 hours of receipt, during normal working hours.
2. The organiser will receive confirmation of their event details via an email proposal, within 24 hours.
3. No hidden costs will be applied to your event; charges will be clearly explained and detailed in your proposal.
4. A contract with terms and conditions will be sent to the organiser, detailing all final requirements and charges.
5. A dedicated event host will meet you on arrival and be on hand throughout your event.
6. No charges will be added to your bill unless they have either been agreed prior to arrival or have been supported with an authorised signature.
7. A member of the events team will conduct a full debrief after your event.
8. Meeting rooms will be secured whenever required, unless prevented by health and safety regulations.
9. An accurate invoice will be sent, no later than 3 working days after departure.
10. All event details will be looked after by our specialist event representatives.

OUR EUROPEAN DESTINATIONS



LONDON

1. Millennium Gloucester Hotel and Conference Centre London Kensington
2. Millennium Hotel London Mayfair
3. Cophorne Tara Hotel London Kensington
4. The Chelsea Harbour Hotel
5. Millennium Hotel London Knightsbridge
6. Millennium & Cophorne Hotels at Chelsea Football Club
7. The Bailey's Hotel London

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